## **Deleting a session in the quarterly tab**

Go to the quarterly tab.

HSU		ICINE				
D	Ology	ology Grand	Rounds			
	Basic	Educational Structure	Planners & Presenters	Quarterly	Documents	2
	Thir	raction of the nortal allowe you to r	inland all of your dynatesty societion	a requirements in one	olace. For each quarter	you will need to unload one

To delete a session that did not happen, click on the trash can in the top of the quarter:

st pe	е заолните их иле сех отное от гелем ана аруготат. Тоо сан заолни от сполну от оте рарет априале кот ит пе аррет пунк напо сотнет от насторатет з модес.		
cated	ed in the upper right hand corner of the quarter widget.		
been	in approved or request for additional information. Once approved, CME certificates will be emailed to the participants and your copies will be uploaded to the credit memos widget in the Documents tab of the portal.		
	🖀 Q1: Jul 01, 2018 - Sep 30, 2018	+ 💼	
	Publicity Materials		$\boldsymbol{\nu}$
	Excel Attendance List	X º	
	Introduction to the Cath Lab held on 7/11/18 from 12:00 PM to 1:00 PM. — 🖸 OHSU Marg	uam Hill Campus	

You will get a pop-up window and you can select all of the sessions that you want to delete:

50300372	
Select All	- 1
Introduction to the Cath Lab	
Week 2	
Initial Approach to the Diagnosis and Treatment of Wide?Complex Tachycardia	
Week 4	
Week 5	
Week 6	
Week 7	
Week 8	
Week 9	
Week 10	~
Cancel Next	

Once you have selected all of the session you wish to delete, click next.

You will be asked to confirm that you wish to delete the selected sessions:

Q1: Jul 01, 2018 - S	Are you sure you want to delete this session permanently?	^
Sessions 9		
Select All	OK Cancel	
Week 1		
Week 2		
Week 3		
Week 4		
Week 5		

You will then see a pop up with some strange dialog. This is normal, just click "ok".



The page will refresh and the sessions you deleted will be gone.