



**Healthcare Safety Solutions
Simulation-Based Education
& Readiness Planning**



Suggestions for Simulation Event / Readiness Planning Team

Role	Provides
Executive Sponsor (CEO/CNO)	Essential Involvement – Leadership and support for adequate resourcing of program
Emergency Department	Essential involvement – leadership, team inclusion and involvement
Additional Department(s)	Essential involvement – leadership, team inclusion and involvement
Educators	Essential involvement - Ensures the simulation event aligns with facility policies and procedures
Quality/Safety Personnel	Essential involvement – Ensures the simulation event aligns with QI projects and organizational goals
IT Department Representative	Support for operation of: AV equipment for presentations - Telehealth, sending & receiving hospital (optional) - Live video feed for observers
Staff Member(s)	Validating scenario and objectives align with the real-world operations of patient care
Supporting Organizations:	
Local EMS	Coordination of local EMS involvement, ambulance/fire services
Medical Director/Educator for EMS	Coordination of EMS protocols and practice
Receiving hospital lead	Provides tele-health medical direction & transfer protocol
Air Transport	Coordination of flight or ground crew involvement
Law Enforcement	As necessary
Hospital PR/Local Press	At discretion of hospital
Foundation, Board Members	At discretion of hospital