



OHSU CAMPUS SERVICES
Title: Vendor Parking Procedure

Doc. #: 402.26.101	Category: Parking
Origination Date: 12/01/2011	Effective Date: 03/26/2025
Owner: Brett Dodson, Director of Campus Access and Commute Services Skai Dancey, Associate Vice President of Facilities Greg Moawad, Vice President Campus Services	

PURPOSE:

To provide OHSU Vendors, Contractors, or other members with an external affiliation with the tools to purchase daily parking.

DEFINITIONS:

Member: OHSU Members as defined in the OHSU Policy No. 01-01-000 Definitions and Interpretations.

Vendor/Contractor: A non-OHSU Member with whom an OHSU department has a specific business need.

HONK: Online 3rd party daily parking platform for location specific virtual permits.

Pay Stations: Onsite parking permit kiosk for location specific hourly permits.

Surgical Vendor: External OHSU member assisting in surgeries that require frequent access to equipment stored in their vehicle.

PROCEDURE:

Vendors may purchase daily parking via HONK or pay stations.

Surgical Vendors

There are a limited number of Surgical Vendor stalls available. Permits for these stalls may be requested by emailing commute@ohsu.edu. Requestor must have an OHSU ID badge. If the request is approved, permits may be purchased in advance, monthly.

OHSU Construction Project Parking

Requests must be associated with an existing OHSU project and the request must be submitted by the OHSU project sponsor. Subject to CACS approval.

Vendor Parking Procedure 402.26.101 Rev. 11.15.2023



OHSU CAMPUS SERVICES
Title: Vendor Parking Procedure

Disqualification & Revocation

Vendors with a history of extensive and/or egregious parking or parking-related violations at OHSU may be disqualified from receiving a parking permit at the discretion of CACS. A permit may be revoked due to a change in the permit holder's role at OHSU or due to misuse of the permit.

Suspected Misuse

Any suspected misuse of a permit shall be reported to the CACS for investigation and follow up and may result in immobilization of the vehicle, fines, criminal prosecution, and HR actions up to and including termination, or other actions as necessary.

ADVISING COMMITTEE(S):

Strategic Transportation and Parking Advisory Committee